




Adding participants

SUBTITLE

Login using the registered e- mail id and password

Conference



User Login

LOGIN

[Forgot Password?](#)

[Create your Account →](#)

The registration form opens.



*Mar Thoma Church,
Bhilai*

69th EAST INDIA MAR THOMA YOUTH AND FAMILY CONFERENCE 2023

Welcome Back

Parish Name:

SignOut

Add Participant

EDIT ALL Participants

SL ID	Name	Gender	Category	Diabetic	Food	Medical Attention ?	Admin Note ?	Pickup Date Time <input type="checkbox"/>	Departure Date Time <input type="checkbox"/>	Transport Notes ?
-------	------	--------	----------	----------	------	---------------------	--------------	---	--	-------------------

Group	No of member	Registration Fees	Camp Fees	Total Fees
Vicar Family or below 5 yrs	0	0	0	0
Family	0	0	0	0
Individual	0	0	0	0
Total Member :	0		Total :	0

Payment By



Click the Add Participant



Mar Thoma Church,
Bhilai

69th EAST INDIA MAR THOMA YOUTH AND FAMILY CONFERENCE 2023

Welcome Back

Parish Name:

SignOut

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EDIT ALL Participants

SL ID	Name	Gender	Category	Diabetic	Food	Medical Attention ?	Admin Note ?	Pickup Date Time <input type="checkbox"/>	Departure Date Time <input type="checkbox"/>	Transport Notes ?
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Family	0	0	0	0
Individual	0	0	0	0
Total Member :	0		Total :	0

Payment By



From the drop down
select which ever category
applies

Then select "Add"

Welcome Back

Parish Name:

SignOut

View Participant

SL ID	Name	Gender	Category	Diabetic	Food	Medical Attention	Admin Note ?	Pickup Date Time <input type="checkbox"/>	Departure Date Time <input type="checkbox"/>	Transportation Notes ?
-------	------	--------	----------	----------	------	-------------------	--------------	---	--	------------------------

SAVE Participants

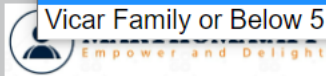
Type of Participants:

Individual

Family

Individual

Vicar Family or Below 5 Years



After the name and gender, Select the category (SS- Sunday School, for Sunday school students)

Welcome Back

Parish Name:

SignOut

View Participant

SL ID	Name	Gender	Category	Diabetic	Food	Medical Attention	Admin Note	Pickup Date Time	Departure Date Time	Transportation Notes
I-1	xxxx	Male	Adult	No	Nor	Medical /	Admin N	mm/dd/yyyy --:--	mm/dd/yyyy --:--	Notes

- Adult
- Youth
- Senior
- SS Begineer
- SS Nursery
- SS Primary
- SS Junior
- SS Intermediate
- SS Young Adults
- SS Senior

Select the option from the drop down

Type of Participants: Individual



Admin note, please mention the payment status.
Unpaid or Paid.

Welcome Back [blurred]

Parish Name: [blurred]

SignOut

View Participant

Select time and date of arrival and departure

Name	Gender	Category	Diabetic	Food	Medical Attention	Admin Note	Pickup Date Time	Departure Date Time	Transportation Notes
xxxx	Male	Adult	No	Nor	Medical /	Unpaid	mm/dd/yyyy --:--	mm/dd/yyyy --:--	Notes Include Camp <input checked="" type="checkbox"/>

SAVE Participants

Type of Participants:

Individual

Add



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BY, DISCLAIMER

December 2022

Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

04 52 PM

05 53 AM

06 54

07 55

08 56

09 57

10 58

Clear Today

Please provide Arrival train number and other details.

Welcome Back [blurred]

Parish Name: [blurred]

SignOut

View Participant

Name	Gender	Category	Diabetic	Food	Medical Attention	Admin Note	Pickup Date Time	Departure Date Time	Transportation Notes
xxxx	Male	Adult	No	Nor	Medical /	Unpaid	mm/dd/yyyy --:--	mm/dd/yyyy --:--	Notes Include Camp <input checked="" type="checkbox"/>

SAVE Participants

Type of Participants:

Individual

Add



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December 2022

Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

04 52 PM

05 53 AM

06 54

07 55

08 56

09 57

10 58

Clear Today

Tap on 'Add' to get the next participant

Welcome Back

Parish Name:

SignOut

View Participant

Name	Gender	Category	Diabetic	Food	Medical Attention	Admin Note	Pickup Date Time	Departure Date Time	Transportation Notes
xxxx	Femal	Adult	No	Nor	Medical /	Unpaid	mm/dd/yyyy --:--	mm/dd/yyyy --:--	Notes Include Camp <input checked="" type="checkbox"/>
aaaaa	Male	SS N	No	Veg		Admin N	mm/dd/yyyy --:--	mm/dd/yyyy --:--	Notes Include Camp <input checked="" type="checkbox"/>

SAVE Participants

Type of Participants: Individual

Add

Select this icon to delete any participants

View Participant

Name	Gender	Category	Diabetic	Food	Medical Attention	Admin Note	Pickup Date Time	Departure Date Time	Transportation Notes		
xxxx	Female	Adult	No	Non	Medical /	Unpaid	mm/dd/yyyy --:--	mm/dd/yyyy --:--	Notes	Include Camp <input checked="" type="checkbox"/>	
aaaaa	Male	SS N	No	Veg		Admin N	mm/dd/yyyy --:--	mm/dd/yyyy --:--	Notes	Include Camp <input checked="" type="checkbox"/>	
Name	Male	Adult	No	Non	Medical /	Admin N	mm/dd/yyyy --:--	mm/dd/yyyy --:--	Notes		
Name	Male	Adult	No	Non	Medical /	Admin N	mm/dd/yyyy --:--	mm/dd/yyyy --:--	Notes		
Name	Male	Adult	No	Non	Medical /	Admin N	mm/dd/yyyy --:--	mm/dd/yyyy --:--	Notes		
Name	Male	Adult	No	Non	Medical /	Admin N	mm/dd/yyyy --:--	mm/dd/yyyy --:--	Notes		

SAVE Participants

Type of Participants: Family



Add

Selecting 'Family', brings 4 fields together.

View Participant

Name	Gender	Category	Diabetic	Food	Medical Attention	Admin Note	Pickup Date Time <input type="checkbox"/>	Departure Date Time <input type="checkbox"/>	Transportation Notes		
xxxx	Fema <input type="checkbox"/>	Adult <input type="checkbox"/>	No <input type="checkbox"/>	Non <input type="checkbox"/>	Medical /	Unpaid	mm/dd/yyyy --:--	mm/dd/yyyy --:--	Notes	Include Camp <input checked="" type="checkbox"/>	
aaaaa	Male <input type="checkbox"/>	SS N <input type="checkbox"/>	No <input type="checkbox"/>	Veg <input type="checkbox"/>		Paid	mm/dd/yyyy --:--	mm/dd/yyyy --:--	Notes	Include Camp <input checked="" type="checkbox"/>	
nnnnn	Male <input type="checkbox"/>	Adult <input type="checkbox"/>	No <input type="checkbox"/>	Non <input type="checkbox"/>	Medical /	paid	mm/dd/yyyy --:--	mm/dd/yyyy --:--	Notes		
vvvvvvv	Fema <input type="checkbox"/>	Adult <input type="checkbox"/>	Yes <input type="checkbox"/>	Non <input type="checkbox"/>	Medical /	paid	mm/dd/yyyy --:--	mm/dd/yyyy --:--	Notes		
bbbbbb	Fema <input type="checkbox"/>	Youth <input type="checkbox"/>	No <input type="checkbox"/>	Non <input type="checkbox"/>	Medical /	paid	mm/dd/yyyy --:--	mm/dd/yyyy --:--	Notes		
mmmmm	Male <input type="checkbox"/>	SS Yr <input type="checkbox"/>	No <input type="checkbox"/>	Non <input type="checkbox"/>	Medical /	paid	mm/dd/yyyy --:--	mm/dd/yyyy --:--	Notes		

SAVE Participants

Type of Participants:

Select 'SAVE Participants'.

Add Participant

EDIT ALL Participants

SL ID	Name	Gender	Category	Diabetic	Food	Medical Attention ?	Admin Note ?	Pickup Date Time <input type="checkbox"/>	Departure Date Time <input type="checkbox"/>	Transport Notes ?	
I-42	xxxx	Female	Adult	No	Non_veg		Unpaid				
I-43	aaaaa	Male	SS_Nursery	No	Veg		Paid				
F-6A	nnnnn	Male	Adult	No	Non_veg		paid				
F-6B	vvvvvvv	Female	Adult	Yes	Non_veg		paid				
F-6C	bbbbbb	Female	Youth	No	Non_veg		paid				
F-6D	mmmmm	Male	SS_Young_Adults	No	Non_veg		paid				

Group	No of member	Registration Fees	Camp Fees	Total Fees
Vicar Family or below 5 yrs	0	0	0	0
Family	1	400	2000	2400
Individual	2	200	1200	1400
Total Member :	6		Total :	3800

Payment By

- Cash
- Cash
- Bank Transfer
- Check

Note




Payment Submit

Cancel

Select the payment method

Add Participant

EDIT ALL Participants

SL ID	Name	Gender	Category	Diabetic	Food	Medical Attention ?	Admin Note ?	Pickup Date Time <input type="checkbox"/>	Departure Date Time <input type="checkbox"/>	Transport Notes ?	
I-42	xxxx	Female	Adult	No	Non_veg		Unpaid				
I-43	aaaaa	Male	SS_Nursery	No	Veg		Paid				
F-6A	nnnnn	Male	Adult	No	Non_veg		paid				
F-6B	vvvvvvv	Female	Adult	Yes	Non_veg		paid				
F-6C	bbbbbb	Female	Youth	No	Non_veg		paid				
F-6D	mmmmm	Male	SS_Young_Adults	No	Non_veg		paid				

Group	No of member	Registration Fees	Camp Fees	Total Fees
Vicar Family or below 5 yrs	0	0	0	0
Family	1	400	2000	2400
Individual	2	200	1200	1400
Total Member :	6		Total :	3800

Payment By

Cash
Cash
Bank Transfer
Check

Note

Payment Submit

Cancel

Tap this icon when all the entries are finalized

mtccconf.marthoma.com says

Are you sure you want to submit? will send admin to review your account. You cannot add a new participant after submit.

OK

Cancel

Such a dialog box will pop up

Welcome Back Sneha Ann Koshy

Parish Name: **Guwahati M.T. Community PA11**

SignOut

Add Participant

EDIT ALL Participants

SL ID	Name	Gender	Category	Diabetic	Food	Medical Attention ⓘ	Admin Note ⓘ	Pickup Date Time <input type="checkbox"/>	Departure Date Time <input type="checkbox"/>	Transport Notes ⓘ	
I-42	xxxx	Female	Adult	No	Non_veg		Unpaid				
I-43	aaaaa	Male	SS_Nursery	No	Veg		Paid				
F-6A	nnnnn	Male	Adult	No	Non_veg		paid				
F-6B	vvvvvvv	Female	Adult	Yes	Non_veg		paid				
F-6C	bbbbbb	Female	Youth	No	Non_veg		paid				
F-6D	mmmmm	Male	SS_Young_Adults	No	Non_veg		paid				

Group	No of member	Registration Fees	Camp Fees	Total Fees
Vicar Family or below 5 yrs	0	0	0	0
Family	1	400	2000	2400
Individual	2	200	1200	1400
Total Member :	6		Total :	3800

Payment By

Cash


Note

Payment Submit

Cancel

Member Approved Pending

And that's it!!



Congratulation
You have successfully
enrolled your parish
members

FOR FURTHER QUIRES PLEASE CONTACT
MR. KOSHY CHERIYAN- 8109013609

Add a Slide Title - 1